

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: Rushton Parish Council

County area (local councils and parish meetings only): Cheshire

### Financial year ending 31 March 2023

Prepared by (Name and Role): Lindsey Ruth Worrall (Clerk)

Date: 31.03.2024

		£	£
<b>Balance per bank statements as at 31/3/23:</b>			
current account	account 1	5.0	5.0
Deposit account	account 2	19,040.9	19,040.9
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
		19,045.9	19,045.9
Petty cash float (if applicable) <span style="float: right;">-</span>			
Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b>			
Cheque 1010 (cldr. Vertija Expenses)		(62.40) -	62.4
Cheque 1038 (Poppy appeal donation)		(40.00) -	40.0
Cheque 1043 (Clerks Q4 salary)	item 1	(971.30) -	971.3
Cheque 1044 (Clerks expenses)	item 2	(31.97) -	32.0
Cheque 1045 (Clerk back pay)	item 3	(682.48) -	682.5
Cheque 1046 (JHVI hall hire Jan/Feb 24)	item 4	(42.00) -	42.0
Cheque 1047 (Website hosting fee 22-23)	item 5	(42.00) -	42.0
Cheque 1048 (Website hosting 23-24)	item 6	(44.00) -	44.0
	item 7		
	item 8		
		(1,916.15)	(1,916.15)
Add: any un-banked cash as at 31/3/2024			
		-	-
<b>Net balances as at 31/3/2024 (Box 8)</b>		<b>17,129.8</b>	<b>17,129.8</b>