

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: **Rushton Parish Council**

County area (local councils and parish meetings only): **Cheshire**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Lindsey Ruth Worrall (Clerk)**

Date: **31.03.2023**

		£	£
Balance per bank statements as at 31/3/23:			
current account	account 1	5.0	5.0
Deposit account	account 2	18,132.3	18,132.3
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			18,137.3
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)			
Cheque 1015 (Clerks Q4 salary)	item 1	(936.00) -	936.0
Cheque 1016 (Clerks expenses)	item 2	(25.42) -	25.4
Cheque 1017 (Cllr. Hodgson Expenses)	item 3	(57.50) -	57.5
Cheque 1018 (JHVI hall hire Jan/Feb 23)	item 4	(78.00) -	78.0
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(1,096.92)
Add: any un-banked cash as at 31/3/2023			
			<u>17,040.4</u>
Net balances as at 31/3/2023 (Box 8)			<u>17,040.4</u>