

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be e figures.

Name of smaller authority: Rushton Parish Council

County area (local councils and parish meetings only): Cheshire

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Lindsey Ruth Worrall (Clerk)

Date: 30.05.2020

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
current account	5.0	5.0
Deposit account	14,391.7	14,391.7
[add more accounts if necessary]		
account 1		
account 2		
account 3		
account 4		
account 5		
account 6		
account 7		
account 8		
	14,396.7	14,396.7
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 <b>(enter these as negative numbers)</b>		
Cheque 396 (CPR Training)	(25.00) -	25.0
Cheque 398 (Safeguard training)	(60.00) -	60.0
Cheque 392 (hall hire Jan andFeb 2020)	(38.00) -	38.0
Cheque 394 (Y club Rent 1st Jan- 31st	(81.00) -	81.0
[add more lines if necessary]		
item 1		
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		
	(204.00)	(204.00)
Add: any un-banked cash as at 31/3/2020		
	-	-
<b>Net balances as at 31/3/2020 (Box 8)</b>		<b>14,192.7</b>