

**MINUTES OF A MEETING OF RUSHTON PARISH COUNCIL**  
**held at the Jessie Hughes Village Hall**  
**on Tuesday 20<sup>th</sup> June 2023 at 7.30pm**

**Present:** Cllrs. Neil Thomson, Ed Shaw, Suzanne Hodgson and Olga Vertija

**In Attendance:** Lindsey Worrall (Clerk),

**23.06.01      Apologies for Absence and Disclosure of Pecuniary Interests**

**Resolved:** that the apologies from Cllrs. Leslie, Graham Sime and Hodgson be received and accepted.

**23.06.02      Minutes**

**Resolved:** that the minutes of the Annual parish meeting of the 16<sup>th</sup> May 2023 to be agreed and signed.

**Proposed:** Cllr. Hinchliffe

**Seconded:** Cllr. Verija

**Resolved:** that the minutes of the Annual General meeting of the 16<sup>th</sup> May 2023 to be agreed and signed.

**Proposed:** Cllr. Shaw

**Seconded:** Cllr. Thompson

**Resolved:** that the minutes of the ordinary meeting of the 16<sup>th</sup> may 2023 to be agreed and signed.

**Proposed:** Cllr. Thompson

**Seconded:** Cllr. Shaw

**23.06.03      Public Speaking Time**

None

**23.06.04      To agree accounts and audit**

**Resolved:** that the risk assessment to be reviewed and accepted  
that the Asset Register to be reviewed and accepted  
that the 2021/2022 Section 1 Annual Governance Statement to be reviewed and accepted.  
that the 2021/2022 Section 2 Accounting Statements be reviewed and accepted  
that the bank signatories be reviewed and accepted

**23.06.05      Planning Matters**

**1- To note planning decisions received.**

None

**2 -To consider response to planning applications received  
Applications received since the last meeting.**

**22/02503/FUL**

**Location** - Land at Oulton Mill Lane Rushton, CW6 8BE

**Proposal** - Engineering works and construction of hardstanding associated with the agricultural development approved under 21/00145/AGR- (retrospective)

New plans have been received, the plans do not clearly show the datum point to determine the bund size and also do not clearly detail whether the trailers are to remain or be removed from the site. Clerk has asked for clarification from the Planning Officer. Once these points have been clarified the Parish Council will make comment.

E-mail sent to planning officer asking for greater clarifications.

### **22/02768/FUL**

**Location** - Land at Spinney Cottage, Lower Lane, Eaton

**Proposal** – Construction of One new dwelling

Further detail required before Parish Council can make comments, the boundary of the development needs clarification to determine whether this is occurring within the garden or within open countryside. Clerk has asked for clarification from the Planning officer and received a vague response, once clarification is sort the Parish Council will make comments.

### **23/00961/LDC**

**Location** - Land at Spinney Cottage, Lower Lane, Eaton

**Proposal** – Use of land to rear of Spinney Cottage as garden

Guidance required as these two planning applications have bearing on each other. Is there a minimum footprint that a property should have as designated outdoor space/garden. Planning application currently has the drive coming in at along the existing drive to Spinney Cottage and passing along the rear of both properties dividing the gardens but this application shows an area designated which could be utilised as driveway to the proposed new property.

Parish Council would like to know if there is a minimum garden space required for a planning applications.

There is a restricted covenant on the land, is this being removed to enable the land to be used as garden.

### **23/01849/TPO**

**Location** – Laurel House, Eaton Green, Eaton Lane, Eaton, CW6 9YN

**Proposal** – Copper Beech Tree (T1)- To prune/manage the copper beech tree in the front garden of laurel house. To carry out crown reduction to maximum of 2m

The Parish Council has No Objection to this Planning Application –

Proposed – Cllr. Vertija

Seconded – Cllr. Hinchliffe

## **23.06.06**

## **Highways**

### **Outstanding Road Safety Issues from Previous Meetings**

#### a. Highways Issues

Planters and village entry signs Cllr Hinchliffe circulated images of sign designs in January 2023, these could be used for the design of the village entrances. All councillors have looked at these and discussion held.

The design and pricing of both the gates and signs has been obtained, before going ahead with this project need clarification from Highways.

Jerry Gibbs of Highways has clarified the licences required for working on highways land. To seek further guidance from Highways regarding the ownership of the current signs (PC or CWaC), if CWaC can PC take on ownership.

Need to clarify whether new signs/gates can be attached to the existing signs. Also need to clarify the minimum distance from the highways that a sign or gate can be placed.

**Actions – prepare proposal and continue liaison with Highways Cllrs Sime, Leslie, Hinchliffe and Vertiga.**

An article will be prepared for the August newsletter to show the designs of the gates and signs to enable the parish to comment.

Purchase sign for direction to M6 north and South for placement near village green – Cllr. Leslie has undertaken a lot of work on this and selected the most appropriate sign for purchase.

**Action – Select sign of. preference**

**Cllrs. Sime, Leslie and Vertija**

#### b. Road Safety Matters

The Parish Council are awaiting feedback and clarification from highways on several matters

1. 20 MPH signs - Highways have confirmed that the 20mph sign on Royal Lane will be move to incorporate the Jessie Hughes Village Hall. The Clerk has asked for a timescales for this work. The 20mph on Eaton Lane is in the incorrect location, going from 20mph in the centre of the village to 30mph and then 40mph heading towards Cotebrook, it is apparent this does not occur in other villages and the Clerk has asked for the 20mph to be extended.
2. Oulton Mill Lane. The ditch on the left as driving to Cotebrook overflows during inclement weather. This has been reported to Highways on numerous occasions. Highways have undertaken some maintenance works to place a timber headwall and infill with some gravel, the drain is broken under the road. The site has been inspected by Highways Officer's previously with assurance that actions would be taken to resolve the issue. A Letter was sent to Chief Exec of CWaC, response received and a meeting undertake on site involving all the land owners who are affected during bad weather. Lewis Williams has promised a new drain will be installed on site to prevent flooding before autumn 2023.
3. VAS On Lower Lane – was a community initiative to slow traffic on a narrow lane with no footpaths next to the busy primary school, unfortunately the VAS is on private land and now being removed, the unit has been taken down and safely stored and the pole has been removed by contractors with 'Street licence' to work on a Highway. The Parish Council are working with Highways to find another suitable location on private land to relocate the VAS.
4. The Oulton Mill Lane, located by the Picnic area was hit and damaged in the autumn, the damage was reported to Highways at the time but no actions taken. The sign has now disappeared. Clerk to chase Highways with regards to the replacement.
5. Hall lane, the speed signs are facing the wrong way and need turning correctly.

### **23.06.07 Reports from Working Groups Communications**

#### **Newsletter**

Editor role is still vacant. If anyone would like to now take on the role of newsletter editor, please do contact the Clerk, Lindsey via at e-mail at [rushtonclerk@aol.com](mailto:rushtonclerk@aol.com)

#### **Oulton Mill Picnic Area Project.**

The Picnic Area bin has now being emptied by Street Scene. The site is obviously being used regularly.

Cllr. Shaw trimmed the hedges on 16<sup>th</sup> June, for road safety reasons

Nick Rayner mows the grass every two weeks

Thank you to both for your continued support in keeping this community asset looking beautiful for the parish and visitors from afar.

Anyone wishing to volunteer with the picnic area project, please contact the Clerk Lindsey at, [rushtonclerk@aol.com](mailto:rushtonclerk@aol.com)

## **Youth/Social/Community**

### **Play Zone Project**

The backboard of basket ball net has become damaged.

### **Matters Arising**

#### **23.06.08 Correspondence**

**Resolved:** that correspondence received as detailed below be noted and the action list be agreed:

<b>Reporter</b>	<b>Date</b>	<b>Description</b>	<b>Action</b>	
Solicitors and councillors	16/03/22 onwards	MUGA agreement completed and invoice sent	Responded and Circulate to councillors	
JHVI/Police	22/03/23	Organising gazebo at JHVI carpark to advertise the Neighbourhood Watch Chat (22/04/23 1-3pm)	Liaison ongoing	
CB Homes	27/04/23	New resident would like VAS removed from property boundary Cllr. Sime liaising with CB Homes and Cllr Leslie with Contractors	Liaison with CB homes, Morelock and Highways	
Highways	22/05/23	Oulton Mill Lane, drainage investigations will be undertaken and report prepared	circulated	

#### **23.06.09 Finance Matters**

**Resolved:** that the following net accounts are passed for payment:

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET (£)</b>	<b>VAT (£)</b>	<b>TOTAL (£)</b>
Olga Vertija	Play Zone signs (paid in May meeting)			
L Worrall	Q1 Expenses	£799.94	£149.00	£948.95
L Worrall	Q1 Salary	£1120.50		£1120.50
Hibberts LLP Solicitors	MUGA Agreement	£1869.90	£373.98	£2243.88
Mr GM Ravenscroft	Internal Audit	£42.50		£42.50

#### **23.06.10 External Meeting**

Oulton Park Liaison Group will meet 21<sup>st</sup> June 2023

#### **23.06.11 Any Other Business**

none

#### **23.06.12 Next Meeting**

The next Parish Council meeting will be held on Tuesday 18<sup>th</sup> July 2023 at 7:30pm at the Jessie Hughes Village Hall.

**The meeting closed at 20:10pm.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT