

MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHTON PARISH COUNCIL held at the JESSIE HUGHES VILLAGE HALL on TUESDAY 21st May 2024 at 7.45pm.

Present: Cllrs. N. Thompson, E. Shaw, G. Sime, O. Vertija,

In Attendance: L. Worrall – Clerk, Mr Mike Wilson

24.01 Apologies for Absence

Resolved: that the apologies received from Cllrs. E. Leslie and P. Hodgson be accepted. (cutting Grass at picnic area), Mr Charles Hardy (Ward Councillor)

24.02 Appointment of Chairman

Resolved: that the appointed of Chairman and the declaration of office to be undertaken at the June meeting

24.03 Appointment of Vice-Chairman

Resolved: that Cllr. G. Sime is appointed as Vice Chairman and the declaration of office be accepted.

24.04 Acceptance of office, code of conduct and declaration/s of interest

All Councillors have already signed acceptance of offices and code of conducts. All interests were as formally declared.

24.05 Minutes

The minutes of the Annual General Meeting held on 16th May 2023 were noted. There were no matters arising.

24.06 Appointment of Committees and Allocation of Member's Responsibilities 2024/2025

To allocate responsibilities in the June meeting when all Councillors are present.

Members' individual responsibilities be allocated, as follows:

Parish Council Noticeboard	Clerk
CHALC	Members as available
Oulton Park Liaison	Cllrs. Shaw/Sime
Litter Pickers	Members as available
Footpaths	Cllr. Shaw
Communications	Cllrs. Thompson
Development/Planning/Environment	Cllrs Leslie/Hinchliffe
Services	Cllr. Thompson/Clerk
Youth/Social/Community	
- Picnic Area - Chair Neil Thompson	Cllr. Shaw
-	Cllr. Shaw hedge
-	maintenance.
-	
- Play Zone -	Cllr. Vertija

24.07 To agree accounts and audit

To be agreed at the June meeting of Rushton parish Council

Resolved: that the risk assessment to be reviewed and accepted (Proposed Cllr Shaw seconded Cllr Sime)

that the Asset Register to be reviewed and accepted (Proposed Cllr Shaw seconded Cllr Sime)

that the 2023/2024 Section 1 Annual Governance Statement to be reviewed and accepted. During the June meeting

that the 2023/2024 Section 2 Accounting Statements be reviewed and accepted during the June meeting

that the bank signatories be reviewed and accepted

24.08 Council's Insurance

Resolved: **that** the 2024/2025 renewal schedule received from Zurich at a cost of £1103.82. The PC are in long term agreement with Zurich for a five year period, this reduces and holds the premium for this period of time, this runs till 2026.

Year	Premium cost
2020-2021	£1003.67
2021-2022	£881.68
2022-2023	£898.98
2023-2024	£1017.78
2024-2025	£1103.82

24.09 To consider/agree annual subscriptions

Resolved: **that** the following annual subscriptions should be paid:

- **CPRE (£12.00)** – note standing order paid in January
- **Cheshire Playing fields society 23-24 £18 (22/23 £18)**
- **Cheshire Community Action 23-24 £20 (22/23 £20)**
- **Chalc (24-25 £149.72) (23-24 £140.23 Paid March**
- **Parish Online (24-25 £45) Free for 2023-2024,**

24.10 Appointment of Auditor

Resolved: **that** Mr. M. Ravenscroft. be retained as Internal Auditor for 2024/2025.

24.11 Schedule of Meetings for 2024/2025

Resolved: **that** meetings should be held on the third Tuesday of each month and that the following schedule of ordinary meetings for 2024/2025 be agreed:

Tuesdays at 7.30pm at the Jessie Hughes Village Hall

21 st May 2024	18 th June 2024	16 th July 2024
17 th September 2024	15 th October 2024	19 th November 2024
21 st January 2025	18 th February 2025	18 th March 2025
15 th April 2025	20 th May 2025	

Note that the dates of the Parish meeting and AGM are to be confirmed.

There being no further business, the meeting closed at 8.21pm.

Signed: _____

Date: _____