

MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHTON PARISH COUNCIL held at the JESSIE HUGHES VILLAGE HALL on TUESDAY 16th May 2023 at 7.55pm.

Present: Cllrs. N. Thompson, E. Shaw, G. Sime, S. Hinchliffe, O. Vertiga,

In Attendance: L. Worrall – Clerk, Mr Charles Hardy (Ward Councillor)

23.01 Apologies for Absence

Resolved: that the apologies received from Cllrs. E. Leslie and P. Hodgson be accepted.

23.02 Appointment of Chairman

Resolved: that Cllr. N. Thompson is appointed as Chairman and the declaration of office be accepted.

23.03 Appointment of Vice-Chairman

Resolved: that Cllr. E Leslie is appointed as Vice Chairman and the declaration of office be accepted.

23.04 Acceptance of office, code of conduct and declaration/s of interest

All Councillors have already signed acceptance of offices and code of conducts. All interests were as formally declared.

23.05 Minutes

The minutes of the Annual General Meeting held on 17th May 2022 were noted. There were no matters arising.

23.06 Appointment of Committees and Allocation of Member's Responsibilities 2023/2024

Members' individual responsibilities be allocated, as follows:

Parish Council Noticeboard

CHALC

Oulton Park Liaison

Litter Pickers

Footpaths

Communications

Development/Planning/Environment

Services

Clerk

Members as available

Cllrs. Shaw/Sime

Members as available

Cllr. Shaw

Cllrs. Thompson

Cllrs Leslie/Hinchliffe

Cllr. Thompson/Clerk

Youth/Social/Community

- Picnic Area - Chair Neil Thompson

-

-

-

-

- Play Zone -

Cllr. Shaw

Cllr. Shaw hedge

maintenance.

Cllr. Vertiga

23.07 To agree accounts and audit

To be agreed at the June meeting of Rushton parish Council

Resolved: that the risk assessment to be reviewed and accepted

that the Asset Register to be reviewed and accepted

that the 2021/2022 Section 1 Annual Governance Statement to be reviewed and accepted.

that the 2021/2022 Section 2 Accounting Statements be reviewed and accepted

that the bank signatories be reviewed and accepted

23.08 Council's Insurance

Resolved: that the 2023/2024 renewal schedule received from Zurich at a cost of £1017.78. The PC are in long term agreement with Zurich for a five year period, this reduces and holds the premium for this period of time, this runs till 2026.

Year	Premium cost
2020-2021	£1003.67
2021-2022	£881.68
2022-2023	£898.98
2023-2024	£1017.78

23.09 To consider/agree annual subscriptions

Resolved: that the following annual subscriptions should be paid:

- CPRE (£12.00) – note standing order paid in January
- Cheshire Playing fields society 23-24 £18 (22/23 £18)
- Cheshire Community Action 23-24 £20 (22/23 £20)
- Chalc (23-24 £140.23 (22/23 £136.44) Paid March
- Parish Online Free for 2023-2024,

23.10 Appointment of Auditor

Resolved: that Mr. M. Ravenscroft. be retained as Internal Auditor for 2023/2024.

23.11 Schedule of Meetings for 2023/2024

Resolved: that meetings should be held on the third Tuesday of each month and that the following schedule of ordinary meetings for 2023/2024 be agreed:

Tuesdays at 7.30pm at the Jessie Hughes Village Hall

16 th May 2023	20 th June 2023	18 th July 2023
19 th September 2023	17 th October 2023	21 st November 2023
16 th January 2024	20 th February 2024	19 th March 2024
16 th April 2024	21 st May 2024	

Note that the dates of the Parish meeting and AGM are to be confirmed.

There being no further business, the meeting closed at 8.15pm.

Signed: _____

Date: _____