

MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHTON PARISH COUNCIL held at the JESSIE HUGHES VILLAGE HALL on TUESDAY 18th May 2021 at 7.55pm.

Present: Cllrs. N. Thompson, E. Shaw, G. Sime, S. Hinchliffe

In Attendance: L. Worrall – Clerk, Cllr. E Moore-Dutton (Ward Councillor), Wendy Parker

21.01 Apologies for Absence

Resolved: that the apologies received from Cllr. M. Wilson and E. Leslie be accepted.

21.02 Appointment of Chairman

Resolved: that Cllr. N. Thompson is appointed as Chairman and the declaration of office be accepted.

21.03 Appointment of Vice-Chairman

Resolved: that the appointed as Vice-Chairman be determined during the June meeting of Rushton Parish Council

21.04 Acceptance of office, code of conduct and declaration/s of interest

All Councillors have already signed acceptance of offices and code of conducts. All interests were as formally declared.

21.05 Minutes

The minutes of the minutes of the Annual General Meeting held on 21st July 2020 were noted. There were no matters arising.

21.06 Appointment of Committees and Allocation of Member's Responsibilities 2021/2022

Members' individual responsibilities be allocated, as follows:

Parish Council Noticeboard

CHALC

Oulton Park Liaison

Litter Pickers

Dog Warden/Footpaths

Communications

Development/Planning/Environment

Services

Youth/Social/Community

- Picnic Area - Chair Neil Thompson

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- Play Zone -Chair Mike Wilson

- Youth Club - Chair Mike Wilson

Clerk

Members as available

Cllrs. Shaw/Leslie/Sime

Members as available

Cllr. Shaw and Mr P

Healey

Cllrs. Thompson

Cllrs Leslie/Sime

Cllr. Thompson/Clerk

Cllrs. Wilson and Thompson

Cllr. Shaw and Mr Nicholas – Mowing and hedge maintenance.

Cllr.

Cllr. Thompson,

21.07 To agree accounts and audit

Resolved: that the risk assessment to be reviewed and accepted
that the Asset Register to be reviewed and accepted
that the 2020/2021 Section 1 Annual Governance Statement to be reviewed and accepted.
that the 2020/2021 Section 2 Accounting Statements be reviewed and accepted
that the bank signatories be reviewed and accepted

21.08 Council's Insurance

Resolved: that the 2021/2022 renewal schedule received from Zurich at a cost of £881.68 (2020/21 - £1003.67). It was also agreed to commit to a five year period with Zurich as this reduces and holds the premium for this period of time, this runs till 2026.

21.09 To consider/agree annual subscriptions

Resolved: that the following annual subscriptions should be paid:
CPRE - £12.00 paid as standing order in January (20/21 £12)
Cheshire Playing Fields - £18.00 (20/21 £18)
Cheshire Community Action - £20 (20/21 £20)
CHALC – £136.44 (20/21 -£136.44)

21.10 Appointment of Auditor

Resolved: that Mr. P. Sanders A.I.B.A. be retained as Internal Auditor for 2021/2022.

21.11 Schedule of Meetings for 2021/2022

Resolved: that meetings should be held on the third Tuesday of each month and that the following schedule of ordinary meetings for 2019/2020 be agreed:

Tuesdays at 7.30pm at the Jessie Hughes Village Hall on:
18th May 2021 16th June 2021 20th July 2021
21st September 2021 19th October 2021 16th November 2021
18th January 2022 15th February 2022 15th March 2022
19st April 2022 17th May 2022

Note that the dates of the Parish meeting and AGM are to be confirmed.

There being no further business, the meeting closed at 8.20pm.

Signed: _____

Date: _____