

MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHTON PARISH COUNCIL held at the JESSIE HUGHES VILLAGE HALL on TUESDAY 3rd May 2016 at 7.00pm.

Present: Cllrs. A. Nicholas, J. Plumbley, J O'Shea, S.Roberts, E. Shaw, M. Wilson

In Attendance: A.Stubbs – Clerk

16.01 Apologies for Absence

Resolved: that the apologies received from Cllr. Thompson be accepted.

16.02 Appointment of Chairman

Resolved: that Cllr. M. Wilson is appointed as Chairman and the declaration of office be accepted.

16.03 Appointment of Vice-Chairman

Resolved: that Cllr. J. Plumbley is appointed as Vice-Chairman and the declaration of office be accepted.

Cllr. Wilson then took the Chair.

16.04 Acceptance of office, code of conduct and declaration/s of interest

All Councillors have already signed acceptance of offices and code of conducts. All interests were as formally declared.

16.05 Minutes

The minutes of the minutes of the Annual General Meeting held on 19th May 2015 were noted. There were no matters arising.

16.06 Appointment of Committees and Allocation of Member's Responsibilities 2016/2016

a) Road Safety – Cllrs. Wilson and Plumbley + working party

b) Members' individual responsibilities be allocated, as follows:

Parish Council Noticeboard	Clerk
CHALC	Members as available
Oulton Park Liaison	Cllrs. Shaw/Roberts
Litter Pickers	Cllr. Wilson
Dog Warden/Footpaths	Cllr. Nicholas
Communications	Cllrs. Wilson/Thompson
Development/Planning/Environment	Cllr. Roberts
Services	Cllr. Thompson/Clerk
Youth/Social/Community	Cllrs. Wilson/O'Shea

16.07 To agree accounts and audit

Resolved: that the 2015/2016 accounts be accepted.
that the 2015/2016 audit be accepted.
that the risk assessment be accepted.
that Cllr. Nicholas to be added to the bank signatories.

16.08 Council's Insurance

Resolved: that the 2016/2017 renewal schedule received from Zurich (through Community Consultation) at a cost of £910.01 (2015/2016 - £394.87) be accepted. It was noted that the premium has increased as it now includes cover for the play zone. It was also agreed to commit to a five year period with Zurich as this reduces and holds the premium for this period of time.

16.09 To consider/agree annual subscriptions

Resolved: that the following annual subscriptions should be paid:
CPRE - £12.00 paid as standing order in January

Cheshire Playing Fields - £18.00
CHALC - £132.65

16.10 Appointment of Auditor

Resolved: that Mr. P. Sanders A.I.B.A. be retained as Internal Auditor for 2016/2017.

16.11 Schedule of Meetings for 2016/2017

Resolved: that meetings should be held on the third Tuesday of each month and that the following schedule of ordinary meetings for 2016/2017 be agreed:

Tuesdays at 7.30pm at the Jessie Hughes Village Hall on:

21 st June 2016	19 th July 2016	16 th August 2016
20 th September 2016	18 th October 2016	15 th November 2016
20 th December 2016	17 th January 2017	21 st February 2017
21 st March 2017	18 th April 2017	16 th May 2017

Note that the dates of the Parish meeting and AGM are to be confirmed.

There being no further business, the meeting closed at 9.00pm.

Signed: _____

Date: _____