

**MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHTON PARISH COUNCIL held at the JESSIE HUGHES VILLAGE HALL on TUESDAY 19<sup>th</sup> May 2015 at 7.15pm.**

**Present:** Cllrs. A. Nicholas, J. Plumbley, J O'Shea, E. Shaw, M. Wilson

**In Attendance:** A.Stubbs – Clerk  
Cllr. E. Moore-Dutton - CWAC

**15.01 Apologies for Absence**

**Resolved:** that the apologies received from Cllrs. Roberts and Thompson be accepted.

**15.02 Appointment of Chairman**

Cllr. O'Shea proposed Cllr. Shaw as Chairman and this was seconded by Cllr. Nicholas. All agreed.

**Resolved:** that Cllr. E. Shaw is appointed as Chairman and the declaration of office be accepted.

**15.03 Appointment of Vice-Chairman**

Cllr. Shaw proposed Cllr. Wilson for the Vice-Chairman and this was seconded by Cllr. Nicholas. All agreed.

**Resolved:** that Cllr. M. Wilson is appointed as Vice-Chairman and the declaration of office be accepted.

Cllr. Shaw then took the Chair.

**15.04 Acceptance of office, code of conduct and declaration/s of interest**

All present members signed new acceptances of office. Declarations of interest are as at present except for Cllr. Plumbley who will complete a new declaration for the next meeting.

**15.05 Minutes**

The minutes of the minutes of the Annual General Meeting held on 19<sup>th</sup> May 2014 were noted. There were no matters arising.

**15.06 Appointment of Committees and Allocation of Member's Responsibilities 2015/2016**

a) Road Safety – Cllrs. Wilson and Plumbley + working party  
Play Area – Cllrs. Wilson and O'Shea + working party

b) Members' individual responsibilities be allocated, as follows:

**Parish Council Noticeboard**

**CHALC**

**Oulton Park Liaison**

**Jessie Hughes Hall Management Committee**

**Litter Pickers**

**Dog Warden/Footpaths**

**Communications**

**Development/Planning/Environment**

**Services**

**Youth/Social/Community**

**Clerk**

**Members as available**

**Cllrs. Shaw/Roberts**

**Cllr. Wilson**

**Cllr. Wilson**

**Cllr. Nicholas**

**Cllrs. Wilson/Thompson**

**Cllr. Roberts**

**Cllr. Thompson/Clerk**

**Cllrs. Wilson/O'Shea**

**15.07 To agree accounts and audit**

**Resolved:** that the 2014/2015 accounts be accepted.

**Resolved:** that the 2014/2015 audit be accepted.

The clerk to review the risk assessment and present at next meeting, also to get new mandate forms from the bank.

**15.08 Council's Insurance**

**Resolved:** that the 2015/2016 renewal schedule received from Zurich (through Community Consultation) at a cost of £394.87 (2014/2015 - £323.34) be accepted. It was noted that the premium has increased as it now includes cover for the new speed sign.

**15.09 To consider/agree annual subscriptions**

**Resolved:** that the following annual subscriptions should be paid:  
**CPRE** - £12.00 paid as standing order in January  
**Cheshire Playing Fields** - £18.00  
**CHALC** - £124.15

**15.10 Appointment of Auditor**

**Resolved:** that Mr. P. Sanders A.I.B.A. be retained as Internal Auditor for 2015/2016

**15.11 Schedule of Meetings for 2015/2016**

**Resolved:** that meetings should be held on the third Tuesday of each month and that the following schedule of ordinary meetings for 2015/2016 be agreed:

Tuesdays at 7.30pm at the Jessie Hughes Village Hall on:  
16<sup>th</sup> June 2015            21<sup>st</sup> July 2015            18<sup>th</sup> August 2015  
15<sup>th</sup> September 2015    20<sup>th</sup> October 2015      17<sup>th</sup> November 2015  
15<sup>th</sup> December 2015    19<sup>th</sup> January 2016      16<sup>th</sup> February 2016  
15<sup>th</sup> March 2016

Note that the dates of the Parish meeting and AGM are to be confirmed.

There being no further business, the meeting closed at 9.15pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_