

# RUSHTON PARISH COUNCIL THE ANNUAL GENERAL MEETING

WILL BE HELD ON TUESDAY 21<sup>st</sup> May 2024  
AT THE JESSIE HUGHES VILLAGE HALL COMMENCING AT 7.30pm

## A G E N D A

1. Apologies for Absence
2. To make the appointment of Chairman for 2024/2025 and receive the Chairman's declaration of office
3. To make the appointment of Vice Chairman for 2024/2025 and receive the Vice Chairman's declaration of office
4. Acceptance of office, code of conduct and declaration/s of interest
5. To note the minutes of the Annual General Meeting held on 16<sup>th</sup> May 2023 (attached) and consider any matters arising
6. To:
  - a) allocate individual responsibilities for specific business
  - b) appoint representatives to other organisations  
Oulton Park Liaison – 2 reps.  
Cheshire Assoc. of Local Councils (Vale Royal Area Group) - .
7. To agree accounts and audit:
  - to review and agree risk assessment
  - to review and agree asset register
  - to agree 2023/2024 accounts
  - to agree 2023/2024 audit
  - A) Section 1- Annual Governance Statement
  - B) Section 2- Accounting Statement
  - to review and agree bank signatories
8. To review the Council's insurance renewal (schedule attached) and agree payment of premium -

Year	Premium cost
2021-2022	£881.68
2022-2023	£898.98
2023-2024	£1017.78
2024-2025	£1103.83

9. To consider/agree annual subscriptions
  - CPRE (£12.00) – note standing order paid in January
  - Cheshire Playing fields society 23-24 £18
  - Cheshire Community Action 23-24 £20
  - Chalco (23-24 £140.23 (24-25 £149.72) Paid April
  - Parish Online Free for 2023-2024, £45 (24-25)
10. To make the appointment of Auditor for 2024/2025  
(current – Mark Ravenscroft)

**11. To agree the schedule of meetings for 2024/2025**

Tuesdays at 7.30pm at the Jessie Hughes Village Hall

21<sup>st</sup> May 2024

18<sup>th</sup> June 2024

16<sup>th</sup> July 2024

17<sup>th</sup> September 2024

15<sup>th</sup> October 2024

19<sup>th</sup> November 2024

21<sup>st</sup> January 2025

18<sup>th</sup> February 2025

18<sup>th</sup> March 2025

15<sup>th</sup> April 2025

20<sup>th</sup> May 2025

L.Worrall - Clerk 01/05/2024